Adding Text to a Document - Photoshop Elements

SMCC "Get Acquainted" Project

This is intended to be a basic tutorial. There are many ways to make text fancy. I will just cover the basics.

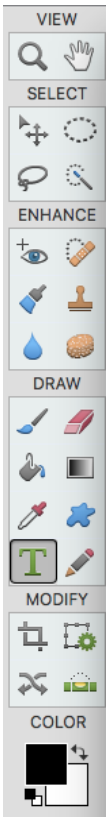
Here is my Get Acquainted card ready to have text added.

I have decided to put the greeting: "Holiday Greetings" in the upper left corner. This means that I will need to place the text vertically.

Beneath the Underwater Image I will continue the greeting with the words "from the Underwater World".

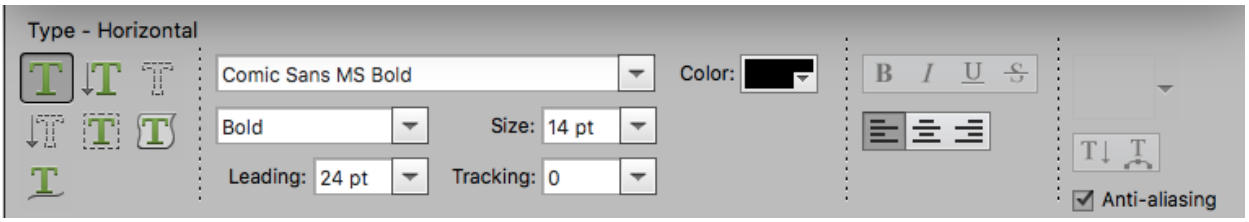
At the bottom next to my picture, I will place my name.

The toolbox is found along the left side of the Elements Editor Window. The letter "T" is the location of the type/text tool. The Option Bar includes different styles of the Type tool We will be using "vertical" and "horizontal". As you work, your choices are shown along the bottom of the window. This is the Option Bar.



The Toolbox

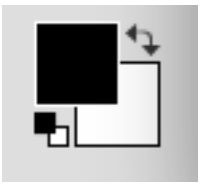
The Option Bar

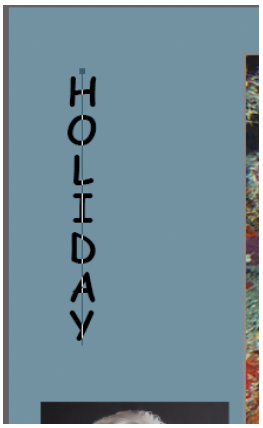


Select the Vertical Type Tool and click on the document where the word Holiday should begin.

Now it is necessary to go to the Option Bar and choose the Font, Size, and Style. It is important to remember that text can always be edited after it is entered. It will appear on its own layer and therefore can be edited separately from the rest of the document. For this reason I am entering the text in Black, knowing that I can change the color later. I, then, entered the word Greetings.

If I had chosen the wrong font size, all I needed to do was select the text and change the size.



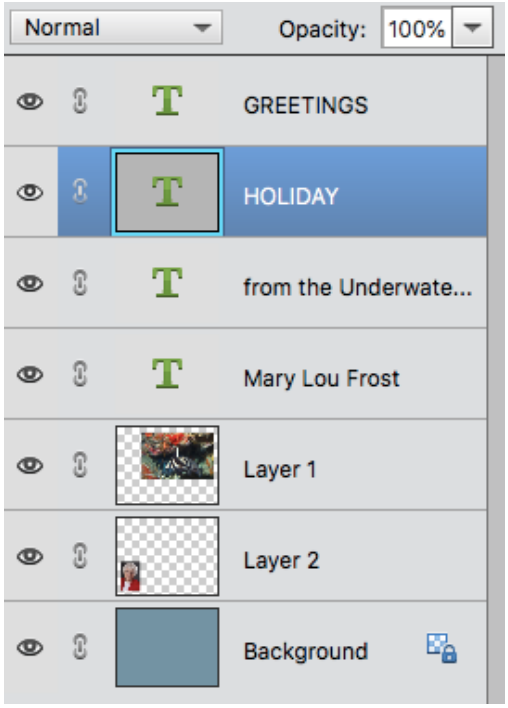


To enter the text below the image, I need to choose the Horizontal Type Tool and click where I want the text to begin. It's important to remember that every time I enter new text, it will appear on its own layer and can be edited.

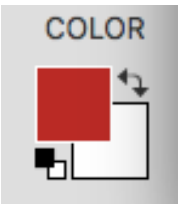
For this horizontal text, I chose to center it. This choice is found in the option bar.

To finish the card, I selected the Horizontal Type tool and set the option bar so that the text will be aligned to the left. I then typed my name next to my portrait.

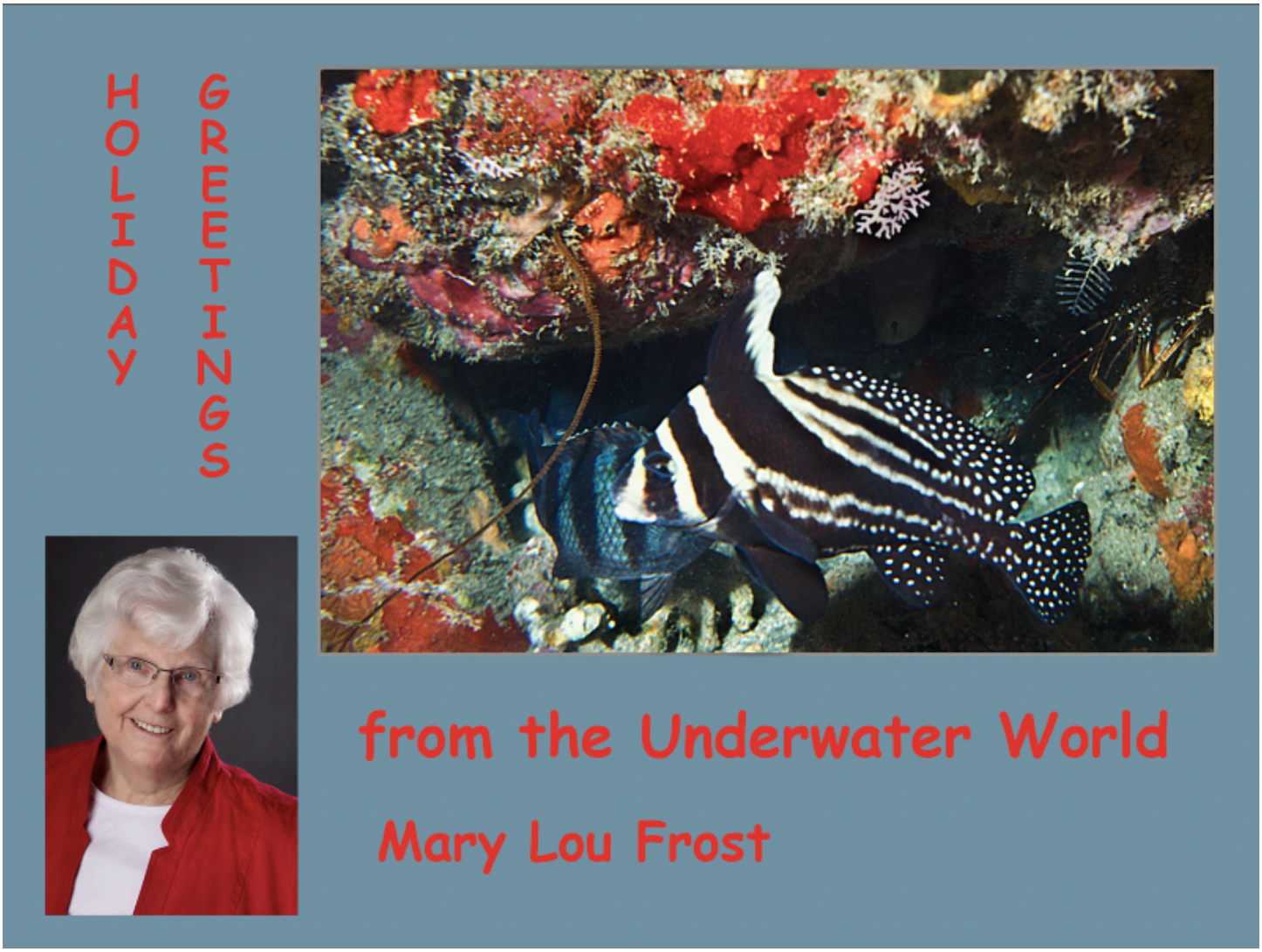
The Layers Panel looks like this:



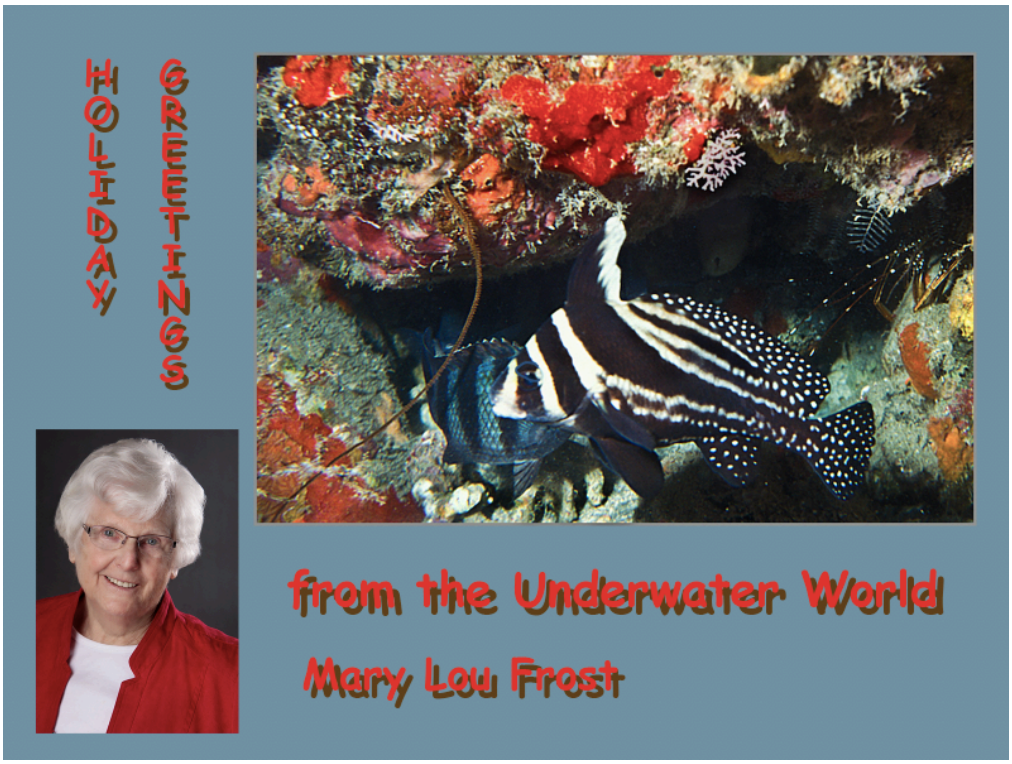
I can decide to change the color of the text. I will choose the new color by using the color picker tool (eyedropper) and click on a color from the image that I want to use. I chose a deep red from the image. As I do this the foreground color on the color picker changes to the color I selected. To use this color, I activate the layer which holds the text. (click on it) and then select the actual text and click on the foreground color in the color picker. The text color changes.



The card, following this tutorial, is shown here. !



I actually added a drop shadow to my text, but that is another lesson!. Here is the card after a drop shadow was added to the text.



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